

MANAGEMENT TOOLS: DESIGNING A DASHBOARD

Dates and duration to be agreed

Location to be agreed

Contact us for a customised quote

OBJECTIVES

- Identify the performance levers within your organisation.
- Master the design and setting up of dashboards as a management tool.
- Know how to evaluate and monitor the performance of a project, a department or an organisation through relevant indicators.

THE + OF YOUR TRAINING

- - The training approach favours participatory tools: sharing of experiences, practical work and role-playing.

CONCERNED AUDIENCE

This training course is designed for executive and operational managers from public institutions or private companies.

GOOD TO KNOW

Example of a 3 to 5 days programme

PEDAGOGICAL PROGRAMME

Module 1 Performance monitoring

- How can performance be defined and measured?
- Methods and tools to monitor performance.
- Performance actors within the structure: departments, quality managers, managers, etc.
- The various types of management indicators.

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Module 2 Developing the dashboard

- Selecting the most relevant indicators with regard to the intended objectives and the quality of the available information.
- Methods of collecting data.
- Preparing the base data, checking and inspecting reliability.
- Optimising the dashboard: updates and improvements.

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Module 3 Managing performance-based organisation

- The dashboard as a management, reporting and decision-aid tool.
- Content of the reports depending on the periodicities.
- Organising the publication of data (choosing the data, regularity, confidentiality criterion).
- Balanced scorecards: translating strategic guidelines into objectives.

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Prerequisites : Have held or currently hold a position related to the training theme