

# DESIGNING AND ROLLING OUT A DEPARTMENT PROJECT

**Dates and duration to be agreed**

**Location to be agreed**

Contact us for a customised quote

## OBJECTIVES

- Develop the tools to analyse your department and its methods of functioning.
- Incorporate a coherent organisational approach.
- Optimise the functioning and efficiency of the teams.

## THE + OF YOUR TRAINING

- - Skill-based approach,
- Numerous case studies
- Programme adapted to your specific needs and expectations

## CONCERNED AUDIENCE

Top managers and managers

## GOOD TO KNOW

Example of a 5 days programme



## PEDAGOGICAL PROGRAMME

### Module 1

#### Designing a department project

- The approach's objectives and stakes: vision, strategic direction plan, overall objectives.
- From defining the objectives to monitoring the action plans: the methodological aspects of conducting a department project.
- Uniting around the project and managing the process of change.
- Planning and supervising the activities.



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### Module 2

#### Optimising the organisation and efficiency of the team

- Defining the hierarchical structures and the decision-making process.
- With each employee, defining the outline of his/her duties and his/her role within the team.
- Aligning duties and skills within the team.
- Clarifying collective and individual objectives.
- Managing interpersonal conflicts.
- Motivating and involving the team's members.



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**Prerequisites :** Have held or currently hold a position related to the training theme