

# LOCAL PROJECT OWNERSHIP

**Dates and duration to be agreed**

**Location to be agreed**

Contact us for a customised quote

## OBJECTIVES

- Master the techniques of planning urban investment and its method of funding.
- Define the management method which is most suited to the infrastructure or service offered to the population.
- Master the local public contract procurement, performance and supervision procedures.

## THE + OF YOUR TRAINING

- The country's legislative and regulatory framework is presented in accordance with where the training course is being held.

## CONCERNED AUDIENCE

Local public services

## GOOD TO KNOW

Exemple of 5 days programme

## PEDAGOGICAL PROGRAMME

### Module 1

#### Planning local public investment

- Principles of preparing, performing and monitoring the local authority's budget.
- Methods of funding local public investment.
- Designing and developing the contract procurement plan.
- Financial planning techniques.
- Priority-setting tools.



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### Module 2

#### Organising and managing local public services

- Organising a local public service.
- Various procedures for managing local public services.
- Public service concessions: management method, contract negotiation and signature, and implementation procedures.
- Calculating the cost of the service, tariffs or fees.
- Administrative and financial control and monitoring.



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### Module 3

#### Local public contract procurement and performance

- Various forms of public contracts.
- Calls for competition: the Tenders Committee, tender documents, schedule and binding deadlines.
- Awarding and negotiating contracts; role of the executive and of the deliberating assembly in the awarding of public contracts.
- Administrative, technical and financial monitoring.
- Provisional and final acceptance of works, and bringing contracts to a close.
- External audits.



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**Prerequisites :** Have held or currently hold a position related to the training theme